

2015 Firm Renewal Notice

Texas Board of Professional Land Surveying
12100 Park 35 Circle, Building A, Suite 156, MC-230,
Austin, TX 78753

www.txls.texas.gov

Phone: (512) 239-5263 Fax: (512) 239-5253

This renewal form is to renew your firm certificate of registration to offer land surveying in Texas. This form is not the Land Surveyor individual renewal form.

Pursuant to recent legislation and in compliance with section 1071.352 of the Act, an association, partnership or corporation may not offer professional surveying services unless the entity is registered with the Board and a registered professional land surveyor is employed full-time where the services are offered.

A Firm Renewal form and information on firm renewal can be found on the Board's web site: www.txls.texas.gov

Renewal notice forms are mailed to the mailing address noted in the records of the Board at the time the renewal notices were printed. If your mailing address has changed please notify the Board in writing of the change. A Change of Firm Information form is available for you on the Boards website www.txls.texas.gov

Instructions on renewing a certification as a Firm

All firm certificates that are expired must cease offering land surveying services until renewal is complete. Renewal after expiration will be subject to late penalties as stated in 661.55 of the Texas Administrative Code.

Office Use Only

Receipt #

Please Do Not combine Firm and RPLS renewal in one check or money order.

Firm Name: _____
Address: _____
City/County/State: _____
Telephone: _____
E-mail: _____
Firm Number: _____
Amount Paid: _____ Date Submitted: _____

Please fill in all information in the box.

This does not constitute a change of information form. Please attach the change of information form located on the board website if changes are required, www.txls.texas.gov.

If the firm renewal is complete before expiration the renewal fee is:

***\$31.00** per association, partnership, corporation or branch offering land surveying services

*A firm certificate of renewal which has been expired for less than one year may be renewed by completing the renewal statement, available at www.txls.texas.gov or upon request, and payment of \$60.00 per association, partnership, corporation or branch. The authorized official of the firm shall submit a written statement of whether surveying services were offered, pending, or performed for the public in Texas during the time the certificate of renewal was expired.

DO NOT SEND CASH OR FOREIGN MONEY

I certify that I have read the information on this form and I am familiar with the Professional Land Surveying Practices Act and Board Rules.

Signature: _____

Date: _____